



CONTACT ME

Rachel Baumgartner

rachbaum.com

630 746 4292

reb315@sbcglobal.net

41W687 Barberry Lane,
Saint Charles, Illinois 60175

EDUCATION

Northern Illinois University, DeKalb, Illinois

Bachelor of Fine Arts in Visual Communication

May 2018

PROFESSIONAL SKILLS

Adobe Creative Suite

Wordpress

Drawing

AFFILIATIONS & AWARDS

AIGA Member

Dean's List - Fall 2016

REFERENCES

Available upon request.

PROFESSIONAL EXPERIENCE

OC Creative, DeKalb, Illinois

Graphic Design Intern

June 2017–August 2017

Responsibilities: Working with clients to create various designs that met their needs and goals. Learning new techniques from my supervisor and working with the other interns on various research projects.

Healing Hands Mission, Saint Charles, Illinois

Volunteer Director of Visual Communications

August 2015–Present

Responsibilities: Designing the mission's website and updating it periodically. Designing various deliverables such as flyers, brochures, and posters for events as well as the business cards for the board members.

WORK EXPERIENCE

St. Charles Park District, Saint Charles, Illinois

Baker Station Site Leader

August 2016–Present

Responsibilities: Providing after-school childcare for 50+ students. Planning and leading activities for the day. Supervising supporting staff and delegating different job assignments so the day runs smoothly.

Petco, South Elgin, Illinois

Cashier and Dog Food Specialist

July 2014–August 2016

Responsibilities: Stocking, cleaning, and facing shelves. Feeding, medicating, and cleaning up after various animals. Interacting with customers, answering their questions, and taking care of their transactions.